

Access and Inclusion Plan 2016 – 21

The dates provided on here are an estimate. If there is a specific need identified then these timescales may be shortened.

<u>ACTION</u>	<u>SUCCESS CRITERIA</u>	<u>LEAD PERSON</u>	<u>TIMESCALE</u>	<u>MONITORING</u>
<u>SHORT TERM</u>				
To have an Emergency Call system in place in the disability WC.	Emergency Call system in place	MM	SPR 17	MM
Survey new parents as to their needs and requirements regarding access to school.	Register updated annually and parents offered alternative access/reasonable adjustments where required.	MM	AUT 2016	MM
To identify all disabled parents and put into our database.	Register updated annually	MM	AUT 2016	SE
To provide relevant furniture for children with SEN.	Tables and chairs available to assist in the teaching of SEN pupils	KH	Ongoing	MM
Continue to provide relevant staff with training in Sign-a-Long in preparation for any children that may attend school with communication difficulties.	Relevant staff confident in use of basic Sign-a-Long for communication.	KH	Ongoing	MM
To provide staff training in a variety of communication methods for SEN children.	Relevant staff aware of SEN resources	KH	Ongoing	MM
<u>MEDIUM TERM</u>				
Door handles to be positioned lower for wheel chair users.	Wheelchair users to have easier access to school office/ school building.	MM	AUT 18	SE
To have level flooring at all Fire Exits	Ramp/slope in place for better exit route	SE	AUT 18	MM
To make written correspondence/information available to all.	<ul style="list-style-type: none"> To have information available in other form than just written e.g. Braille/MP3. Have letters correspondence available in large print. 	MM	SPR 19	SE
Variety of communication methods in place for office staff	Staff training in communication with people with physical/sensory disabilities.	SE	SUM 18	MM

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<u>LONG TERM</u>				
To have a flashing light for the fire alarm to warn those with hearing difficulties.	Flashing lights positioned in different parts of the school building.	MM	SPR 20	SE
Create easier access to the school building for all members of the school community.	<ul style="list-style-type: none">A school plan in place, alongside audio instructions/guidance. A tactile plan of the school in place.	MM	SPR 21	SE
To have tactile paving up to office to identify route.	<ul style="list-style-type: none">Identifiable route to office in place	MM	AUT 21	SE
Automatic doors fitted at main office to benefit those with mobility issues.	Easier access for parents, visitors and children with mobility issues.	MM	AUT 21	SE